



Dundry View Neighbourhood Partnership Agenda

Date: Monday, 20 June 2016
Time: 7.00 pm - 9.00 pm
Place: Scout Hut Bishport Avenue, 501 Bishport Ave, Bristol, BS13 9LR

1. **Chairing Arrangements** (Page 5) 7.00 pm

2. **Welcome and Introductions, Apologies for Absence**
(Pages 6 - 7)

3. **Declarations of Interest**

To note any declarations of interest from the Councillors. They are asked to indicate the relevant agenda item, the nature of the interest and in particular whether it is a **disclosable pecuniary interest**.

Please note that the Register of Interests is available at
<https://www.bristol.gov.uk/councillors/members-interests-gifts-and-hospitality-register>

Any declarations of interest made at the meeting which is not on the register of interests should be notified to the Monitoring Officer for inclusion.

4. **Minutes of the Previous Meeting** (Pages 8 - 21)

- a) To agree the minutes of the last meeting as a correct record.
- b) Matters arising/actions arising
- c) Use of Action Sheet in future

5. **Public Forum**

Any member of the public or councillor may participate in public forum. The detailed arrangements for so doing are set out in the public information sheet at the back of this agenda. Public forum items should be emailed to democratic.services@bristol.gov.uk - please note that the following deadlines will apply in relation to this meeting:-

Questions - written questions must be received at least 3 clear working days prior to the meeting. For this meeting, this means that your question(s) must be received in this office at the latest by 5.00 pm on Tuesday 14 June 2016.

Petitions and written statements - petitions and written statements must be received on the working day prior to the meeting. For this meeting, this means that your submission must be received in this office at the latest by 12.00 noon on Friday 17 June 2016.

- 6. Equalities Monitoring (Emily Smith)**
- 7. Neighbourhood Partnership AGM Report 2016 (Emily Smith)**
(Pages 22 - 38)
 - a) 2015/15 Financial Statement
 - b) 2016/17 meeting dates
 - c) Amendment to Neighbourhood Partnership Terms of Reference
 - d) Membership
- 8. Neighbourhood Partnership Budget 2016/17 (Emily Smith)**
(Pages 39 - 44)
 - a) Devolved un-ring fenced budget
 - b) Section 106 monies
 - c) Community Infrastructure Levy monies
- 9. Small Grants Wellbeing Report (Emily Smith) (Pages 45 - 47)**
- 10. Police and Community Safety Report (Inspector Nigel Colston) (Pages 48 - 52)**
- 11. Pollinator Report (Teija Ahjokoski) (Pages 53 - 56)**
- 12. Bristol Walking Alliance (Ben Barker/HHEAG) (Pages 57 - 58)**
- 13. Neighbourhood Plan (Emily Smith) (Pages 59 - 60)**
- 14. Green Capital Report (Emily Smith) (Pages 61 - 63)**

15. Community Asset Transfer (Emily Smith) (Pages 64 - 65)

11th Bristol Air Scouts Hut

16. City Wide Event (Emily Smith) (Page 66)

Date of Next Meeting: 7.00 pm, Tuesday, 27 September 2016, Headley Park Church and Community Rooms, Park Community Centre, Headley, Headley Park Ave, Bristol, BS13 7NW

Contact – The local Neighbourhood Partnership (NP) Coordinator is:

Emily Smith

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The Democratic Services Officer of the meeting is:

Louise deCordova

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What is a Neighbourhood Partnership?

Neighbourhood Partnerships are the route to influence and improve services in the neighbourhood for residents, community organisations, service partners, and where local councillors make decisions about Bristol City Council business

How do I get involved?

Anyone who lives or works in the area can get involved in this Neighbourhood Partnership by:

- **Attending this meeting and commenting on any item of business on the agenda.** Everyone is welcome to attend this meeting and contribute.
- **Submit a Public Forum statement** to the clerk to the meeting (contact details above) **no later than noon on the working day before the meeting.** The statement will, where possible, be sent directly to members of the Partnership, and be printed and circulated at the meeting.

The Openness of Local Government Bodies Regulations 2014

Any person attending a meeting must, so far as is practicable, be afforded reasonable facilities for reporting. This includes filming, photographing or making an audio recording of the proceedings.

Members of the public should therefore be aware that they may be filmed by others attending the meeting and that this is not within the authority's control. Oral commentary is not permitted during the meeting as this would be disruptive.



**DUNDRY VIEW
NEIGHBOURHOOD PARTNERSHIP**

**Monday 20th June 2016 7-9pm
81st Scout Hut, Bishport Avenue, Hartcliffe.**

**Welcome to Dundry View Neighbourhood Partnership AGM
A couple of lovely pictures of the work with young people in our
partnership area**



Forrest School work LPW



Play in Kingshead Lane Park LPW

Neighbourhood Partnerships

All members of the Neighbourhood Partnership (NP) must abide by the following fundamental values, that underpin all the activity of the NP:

Accountability – Every decision and action undertaken by the NP will be able to stand the test of scrutiny by residents, Bristol City Council (BCC) (councillors and officers), service providers, the media, and any other interested party.

Integrity and honesty – All members of the NP are expected to undertake all duties (within the NP and externally) with integrity and honesty, and to always act within the law.

Transparency – The NP will maintain a practice of openness and will ensure that as much as possible of its work is available to public scrutiny.

Equality - All members of the NP agree to eliminate discrimination, harassment, victimisation, and advance equality of opportunity between people from different groups and foster good relations between people from different groups in the NP

Councillors Code of Conduct for Members.

This is currently set out in item 6 of the Neighbourhood Committee Terms of Reference:

6.1 Neighbourhood Partnership Councillors shall comply with the Bristol City Council Elected Members' Code of Conduct and any other code of conduct of councilors which may be adopted by the council (eg. Officer member protocol).

Anyone attending NP-related meetings and events should – :

- Be courteous to all others during the meeting and allow each other the opportunity to speak
- Speak through the Chair and respect their role as meeting leader
- Keep to the subject being discussed
- Follow the guidance of the Chair in the conduct of the meeting

Personal attacks, harassment, bullying, offensive and abusive comments are not acceptable. Substantial breach of any of these points will result in the offender being asked to leave the meeting by the Chair or NPC.

The Neighbourhood Committee made up of the ward elected members make decisions on the funding and spend within each Neighbourhood Partnership, they can consider recommendations from the floor, sub groups and partners but they alone make the final decision

Public Sector Equality Duty

Before making any decision, section 149 Equality Act 2010 requires the Neighbourhood Partnership to consider the need to promote equality for persons with the following “relevant protected characteristics”: **age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex, sexual orientation.**

The Neighbourhood Partnership must, therefore, have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation
- Advance equality of opportunity between different groups who share a relevant protected characteristic and those who do not share it.
- Foster good relations between different groups who share a relevant protected characteristic and those who do not share it.

The duty to have due regard to the need to eliminate discrimination in the area of employment, also covers marriage and civil partnership



**Minutes of the meeting of the
Dundry View Neighbourhood Partnership
held at 7.00 p.m. on 21 March 2016
at Bridge Farm School, East Dundry Road**

Attendance:

Members of the Partnership

P	Councillor Helen Holland	Whitchurch Park ward Chair of Neighbourhood Partnership & Neighbourhood Committee
P	Councillor Tim Kent	Whitchurch Park ward
P	Councillor Mark Brain	Hartcliffe ward
A	Councillor Naomi Rylatt	Hartcliffe ward
P	Councillor Richard Eddy	Bishopsworth ward
P	Councillor Kevin Quartley	Bishopsworth ward
P	Diana Porter	Bishopsworth resident
P	Bob Giles	Hartcliffe resident
P	Lorraine Horgan	Hartcliffe resident
P	Geoff Woodburn	Whitchurch resident
P	Inspector Nigel Colston	Avon & Somerset Constabulary
A	Carolyn Purcell	Voluntary & community sector
A	Mike Knight	Local business
A	Pete de Boer	Senior Practitioner, Bristol Youth Links
A	Gill Brookman	Health Improvement Projects Manager

Officers:

P	Emily Smith	BCC, Neighbourhood Partnership (NP) Co-ordinator
P	Heather Williams	BCC, Community Partnership Manager
P	Louise deCordova	BCC, Democratic Services

(P) denotes Present (A) denotes Absent

Other attendees:

Tony Hall	Bristol Dementia Action Alliance
Lorraine Bush	Hawkspring
12 residents present	

51. Welcome and introductions, apologies for absence (agenda item 1)

Apologies were received from Cllr Naomi Rylatt.

52. Minutes of the meeting of the Neighbourhood Partnership held on 14 December 2015 (agenda item 2)

The Neighbourhood Partnership AGREED that the minutes of the meeting held on 14 December 2015 be confirmed as a correct record.

53. Declarations of Interest (agenda item 3)

The following Councillors declared an interest:

- a. Cllr Brain – Hawkspring
- b. Cllr Kent – Director for The Friends of Hartcliffe Farm
- c. Cllr Holland – Governor for Hartcliffe Nursery School

54. Public Forum (agenda item 4)

Statement 1: DVNP £30k Funds Proposal	In support of proposals for expenditure of remaining DVNP funds.
Statement 2: DVNP Fund Raiser Proposal	In support of proposal for expenditure of remaining DVNP funds to employ a Fund Raiser
Statement 3: Blackthorn play area feasibility study	In support of proposal for Hartcliffe Ward spend

The partnership received the above public forum statements, presented by Keith Way.

In discussion the following points were noted:

- a. With reference to Statement 2. The Neighbourhood Coordinator advised that St George Neighbourhood Partnership had used Narrow Estate Funding to employ a fund raiser. The fund raiser had been given a set of target projects to fund raise for. The Neighbourhood Team were considering the most appropriate model to see how this pilot could be rolled out across all neighbourhood

partnerships areas, and prevent duplication of effort with partnerships going after the same funding streams.

- b. One model might include teaming up with other neighbourhood partnerships in the South Bristol area.

55. Hawkspring Statement (agenda item 17)

The Chair brought Item 17 forward, and the Partnership received a verbal update with reference to Hawkspring.

In discussion the following was noted:

- a. Hawkspring had recently announced its closure due to lack of funding however, they had received a cheque for £100k from John James Foundation to enable them to operate for up to a year, whilst the team explored income generation options to sustain its future activities. The council's new grant prospectus or the possibility of a new Mayor may provide other opportunities. Lorraine Bush expressed her thanks on behalf of Hawkspring for the continued support from residents and councillors. John James Foundation had witnessed a recent protest from supporters which had highlighted the extent of community support for the services and had influenced the funders.
- b. Drug and alcohol recovery support helps whole families. It was anticipated that there would be an increase in people in crisis due to a reduction in statutory services provision and the impact of welfare reform.
- c. The Chair said this was a testimony to the local people taking action and all councillors were thrilled with the news.

The Neighbourhood Partnership AGREED to note the report.

56. Small Grants (Wellbeing Budget) Report (agenda item 5)

The neighbourhood partnership considered the report by Heather Williams regarding the Well Being Fund 2015/16.

In discussion the following was noted:

- a. The £30k wellbeing grants pot had funded a worthwhile range of community projects. However there had been more requests for than there were funds available.
- b. It was agreed that monitoring was an important part of the funding process in order to measure how effective the funding had been.
- c. Officers advised that there could have been over £100k return on the £30k investment in projects through volunteering and match funding, and more could potentially be achieved with a bigger wellbeing budget.
- d. Councillors considered that with the impending ward boundary changes and the pending clarification reference any change to partnership funding arrangements e.g. £5k per councillor, it was advisable to wait until June 2016 to make any firm decisions about the 2016/17 wellbeing grants, although they were mindful to be as generous as possible.
- e. Councillors supported the transfer of funds from Volunteering Matters which had sadly closed to Bristol Playbus to continue the work with young people.
- f. Councillors requested an audit of the value for money of European green capital grants funding for Scrutiny in June 2016.

The Neighbourhood Committee RESOLVED:

- (i) To note the contents of the report and support the continuation of wellbeing grants for 2016/17, but to defer the decision for the amount of wellbeing grant until the June AGM.**
- (ii) To transfer funds from Volunteering Matters to Bristol Playbus of £1,620.**
- (iii) To provide an audit for scrutiny of the European Green Capital projects that had been funded to the June meeting.**

57. Neighbourhood Budget (agenda item 6)

The Neighbourhood Committee / Partnership considered a report from Emily Smith regarding the Neighbourhood Budget.

In discussion the following was noted:

- a. New allocations of S106 funds of up to £2321.03 and £1552.82 from the land sold at Totshill Road and Shortwood Road respectively, must be spent on tree planting. Locations to be considered by Pride of Place (Environmental sub group).
- b. Councillors noted the additional proposals put forward for uses of the £10k per ward and made the decisions as follows:
 - Bishopsworth Ward- to prioritise the spend for Severn Vale Bowls Club carpark match fund upto £10k on resurfacing carpark
 - Hartcliffe Ward – to prioritise installation of the railings for the green at Chaundy Grove area adjacent to Coleshill Drive plus the volunteer fair but to reject further funding for Wilmott Park who already have funding and Blackthorn Play feasibility study which should be paid for by the Parks Team.
 - Whitchurch Park Ward – to prioritise the work at Totshill Drive and footpaths in St Augustines Park, but to reject flood works at Caldric Close as not a neighbourhood partnership responsibility.
- c. Councillors agreed that there was a visible and positive return on investment achieved through bulb planting work and agreed to support this if funds were available after priority work had been carried out.
- d. Councillors sought clarification over the provision of funding for a gateway at Dundry Slopes, as Volunteering Matters had recently received funding of £10k from Tesco's and it was not clear whether this was for the signage. **Action: Neighbourhood Coordinator to confirm the funding position.**
- e. Councillors agreed that the diversity programme had been successful and agreed to continue to provide support to tackle hate crime and community cohesion.

The Neighbourhood Committee RESOLVED to support the ward funding proposals as follows:

- (i) Bishopsworth Ward - to prioritise the spend for Severn Vale Bowls Club as match funding to allow the resurfacing of the car park.**
- (ii) Hartcliffe Ward – to a. prioritise installation of the railings for the green at Chaundy Grove area adjacent to Coleshill Drive and b. support the volunteer fair**
- (iii) Whitchurch Park Ward – to a. prioritise the work at Totshill Drive and b. various paths work in St Augustines Park.**
- (iv) to allocate £1.5k to part fund the annual diversity programme, events and programme for 2016/17.**

58. Willmott Park Play Area Report (agenda item 7)

The Neighbourhood Committee / Partnership considered a report from Julian Cox, presented by Emily Smith, to agree the option put forward by the Willmott Park Group.

- a. Consultation and public meetings had considered a range of design proposals, which had resulted in the option to install a £30k play area fenced off to create a dog free zone for small children.
- b. The partnership considered that the level of public engagement may result in local people having more of a stake in the park and reduce the likelihood of vandalism occurring.

The Neighbourhood Committee RESOLVED to support the Willmott Park Group proposal Option C as per the details set out in the report by summer 2016.

59. Signpost for Dundry Slopes (agenda item 8)

The neighbourhood committee / partnership considered a report in respect of a proposal for an archway and entrance sign for Dundry Slopes recommended by the Pride of Place group.

In discussion the following was noted:

- a. Excess of around 25% of the project work to be funded by the Neighbourhoods Officer budget to contribute towards design works provided by the landscapes team.
- b. Councillors advised that Volunteer Matters had received £10k from Tesco's, with an allocation to build a gateway entrance.
- c. In principal agreement subject to clarification of Volunteering Matters funds and subject to an agreed design. If Volunteering Matters do have the funding for the gateway then S106 funding left over can be used for bulbs and planting.

The Neighbourhood Committee RESOLVED to agree in principal funding of the Dundry View gateway signage using S106 money, subject to a. clarification of whether Volunteering Matters had received funding for the signage and b. subject to an agreed design. Should Volunteering Matters provide funding for the signage then the S106 money left over to be used for bulbs and planting across the Dundry View area.

60. Community Safety Update (agenda item 9)

The Neighbourhood Committee / Partnership considered a report submitted by Inspector Nigel Colston.

In discussion the following was noted:

- a. Inspector Colston was responsible for Neighbourhood policing across Bristol South area, and responsible for staff answering the community needs.
- b. Crime in general had gone up, mainly due to an improvement in crime recording standards rather than increased incidents of violence against a person offences.
- c. An increase in hate crime figures related mainly to racially and religiously aggravated assaults. Instances of homophobia or disability were not classified in the same way.

- d. Boundary changes may impact on some staff being redeployed to different areas. Councillors asked that information regarding PCSO numbers, named individuals and vacancies could be added to the report. **Action: Inspector Colston.**
- e. It was agreed that tackling drugs was a priority for the area and other crimes are usually a by-product as there was evidence that it drives domestic abuse, and antisocial behaviour. Officers were working with drug support services and partners to have more of an impact. It was recognised that this was more difficult without a dedicated drugs team.
- f. Councillors raised concern that the burglar resolution record is low, the inspector confirmed that there was no longer a dedicated burglary team for the area and that this had had an impact on performance.
- g. Partnership Members asked that domestic abuse figures be added to the next report if possible. the inspector confirmed that it was difficult to identify specific numbers by area, as they were reported as a number across Bristol South. **Action: Inspector Colston**
- h. Councillors asked whether there were particular locations or other factors related to the increase in fraud and sexual offences. The inspector confirmed that these were not normally looked at, at a neighbourhood level but that he would aim to find out if there was more information behind the rise and report back. **Action: Inspector Colston**
- i. The Partnership asked for persistent complaints of antisocial behaviour at the Subway, Bedshop and Angelberry Road to be investigated. **Action: Inspector Colston**
- j. Partnership members raised motorbike activity as a persistent nuisance, especially over the weekends. 3 PCSOs allocated to this work resulting in increased visibility and more warnings given. A day of action is being planned to tackle this. It was important for residents to report motorbike activity to the police. **Action : All residents**

- k. Partnership members suggested that the police could communicate any action that had been taken by submitting a report to the Wham Magazine. **Action: Inspector Colston**
- l. The Neighbourhood Coordinator also advised that the Dundry View Facebook page or the Police Twitter Account could be used to report this type of activity or to notify the community of action being taken by police. **Action: All residents**

The Neighbourhood Partnership AGREED to note the report, comments and actions arising.

61. Dementia Action Awareness (agenda item 10)

The Neighbourhood Committee / Partnership received a presentation from Tony Hall of Bristol Dementia Action Alliance.

- a. A Dementia Awareness Campaign was being run through presentations and workshops to raise awareness and promote better understanding of dementia in communities and to help make Bristol the Dementia Friendly City of the UK. Further information was available via the Website, Facebook and Twitter. **Action: All Members**
- b. There were currently two dementia aware schools in Bristol. Tony Hall was seeking introductions to schools in the Dundry View area to offer workshops on dementia awareness for children. **Action All Members**
- c. The Alliance used two main tools: 1. Dementia Friends and 2. The Purple Angel Campaign which gave independent retailers a guide on what dementia is, and how to identify it in customers, and how to manage it when it arises. The purple angel sticker lets dementia sufferers and their carers know that the staff inside the shop are dementia friendly.
- d. First bus have an orange folder scheme which has two booklets, a better journey card and a safer journey card and each covers most of the disabilities and circumstances which will let the driver know what type of help is required with privacy. If partnership members

would find this useful they can be collected from First Bus or Bristol Dementia Action Alliance.

- e. It can sometimes take a long time to confirm diagnosis of dementia and it is not always clear what to do or what help is available. The Alliance team have produced a fridge magnet, which they have given to every GP surgery with an explanatory letter. GPs have been asked to give one to a carer every time they diagnose someone with dementia. It tells them the first four things to do:
- Contact the Alzheimer's Society (leaders on dementia)
 - Contact Age UK (provide one to one help with any benefits claims)
 - The Carers Centre (dedicated help for carers)
 - Complete Power of Attorneys for finance and property and for health as a family
- f. The Alliance is happy to talk to any group or provide training workshops and would appreciate introductions to Schools and other organisations. Free Neighbourhood Partnership Training is provided and the sessions take an hour. **Action: All Members / Neighbourhood Coordinator.**

The Neighbourhood Partnership AGREED to note the presentation, and actions arising.

62. Neighbourhood Partnership Plan Update (agenda item 11)

The partnership considered a report from the Neighbourhood Coordinator to consider updates regarding work with partners to progress Dundry View priorities in the Neighbourhood Partnership Plan.

In discussion the following was noted:

- a. The Neighbourhood Plan was now in its second year. A working group was currently looking at local priorities to extract key actions which could be achieved for 2016/17. The results of this work would be brought to the neighbourhood partnership in June with recommendations to progress an action plan.

- b. All members were invited to take part in this group, and to provide the Neighbourhood Coordinator with the contact details to be included in future meetings. **Action: All residents.**
- c. Emily to share outstanding actions from the Plan which were relevant to the new Whitchurch Park Ward, with the neighbourhood coordinator for Hengrove, Whitchurch and Stockwood Neighbourhood Partnership.

The Neighbourhood Partnership AGREED to note the report, comments and actions arising.

63. Bye-laws Report (agenda item 12)

The Neighbourhood Committee / Partnership received a verbal summary of the recommendations from the Pride of Place sub group reference Park Bye laws.

In discussion the following was noted:

- a. Pride of Place had discussed the Byelaws thoroughly but had been unable to come to a final view due to the short timescale given for consideration.
- b. Councillors raised concern that Hengrove Park was the only area named in Bristol for the flying of drones. It was suggested that Officers find and name other spaces for drone flying, to prevent Hengrove Park being inundated in the future.
- c. Residents felt that the language contained in the Byelaws was difficult to interpret and should be written in much clearer language so that the intention of the Byelaw could be understood.
- d. Residents could still submit their individual comments to the consultation online. **Action: All residents**

The Neighbourhood Partnership AGREED to submit the views of the Pride of Place sub group to the Byelaws consultation to include the additional comments arising.

64. Conference Update (agenda item 13)

The partnership received an update report of the citywide neighbourhood partnership event and considered the request for suggestions regarding future involvement.

- a. The Neighbourhood Partnership considered that this should be a question for next year's neighbourhood partnership membership after ward boundaries had been finalised.
- b. The Neighbourhood Committee considered that as many residents from Dundry View as possible should be encouraged to take part in the development of any future events.

The Neighbourhood Partnership AGREED to note the report and the comments arising.

65. Play Rangers (agenda item 14)

The partnership noted the letter from Nicky Jones of Volunteering Matters regarding the end of Out2Play Play Rangers, after 3 years of funding provided by the Big Lottery grant.

The Neighbourhood Partnership AGREED to note the report.

66. Neighbourhood Partnership Name Discussion (agenda item 15)

The Partnership received a report from the Neighbourhood Coordinator providing background information to the amended neighbourhood partnership boundaries and were asked to consider a recommendation regarding the Partnership name.

- a. The new partnership area would now be the Hartcliffe and Withywood Ward and Bishopsworth Ward which would be covered by five councillors; three in Hartcliffe and Withywood and two in Bishopsworth.

- b. The neighbourhood partnership agreed that Dundry View was still the relevant name for the remaining neighbourhood partnership area.

The Neighbourhood Partnership AGREED to keep the name Dundry View.

67. Hengrove Park Development (agenda item 16)

The Partnership received an information report from the Neighbourhood Coordinator regarding the Hengrove Park Development. This was of particular relevance to residents who would now be a part of the newly formed Whitchurch Park Ward.

The Neighbourhood Partnership AGREED to note the report.

68. Meeting Close / Date of Next Meeting

In closing the meeting, the Chair thanked the councillors, resident representatives, officers and residents for the role that they had played in the successful running of the Neighbourhood Partnership.

It was noted that the next meeting would be held at 7.00p.m. on Monday, 20 June 2016.

The meeting finished at 9.00p.m.

CHAIR

DUNDRY VIEW NEIGHBOURHOOD PARTNERSHIP ONGOING ACTION SHEET

Neighbourhood Partnership Action Sheet 2016/2017

Agenda Item or Minute No.	Title of Report/ Description	Action and Deadline	Responsible officer	Action taken and date completed
Action Sheet – Previous Meeting 2016				
Page				
Action Sheet – Carried Over Meeting 2015				

**Needs all DSOs to produce this for all NPs with draft minutes and then released with NP papers
It is the NPC's responsibility to chase the responsible officer**

Date	Code	Work	Allocated amount	N'hood Budget	Wellbeing	N'hood Officer	Highways Minor wk	Hate Crime budget
				£36,043.02	30,000	3,000	5,000	2,500
29-Jun-15	WB	New Beginnings Day service activity project	£750.00		£29,250			
29-Jun-15	WB	Creative writing session	£453.00		£28,797			
29-Jun-15	WB	Summer holiday family trips	£1,260.00		£27,537			
29-Jun-15	WB	BS13 theatre company 15-16 season	£2,135.00		£25,402			
29-Jun-15	WB	Big P	£2,188.00		£23,214			
29-Jun-15	WB	Out and about	£2,008.00		£21,206			
29-Jun-15	WB	Phoenix Scouts	£2,412.00		£18,794			
29-Jun-15	WB	Community BBQ and Girls Group	£1,550.00		£17,244			
29-Jun-15	WB	Zionbury Festival	£1,075.00		£16,169			
28-Sep-15	WB	Be the best- parenting	£1,500.00		£14,669			
28-Sep-15	WB	Bristol South Diabetes Group	£550.00		£14,119			
28-Sep-15	WB	Hartcliffe Childrens' Centre - counselling support	£2,990.00		£11,129			
28-Sep-15	WB	KHL Park	£1,750.00		£9,379			
28-Sep-15	WB	Millenium Childrens' Group - Play Pod	£480.00		£8,899			
28-Sep-15	NB	Pollinator Project	£2,000.00	£34,043.02				

28-Sep-15	NO	Motorbike Stencil*	£200.00			2,800		
28-Sep-15	NB	Cohesion and Hate Crime budget created	£2,500.00	£31,543.02				moved to this budget heading
28-Sep-15	NB	KHL tree felling	£800.00	£30,743.02				
10-Nov-15	WB	Hartcliffe Farm	£1,500.00		£7,399.00			
14-Dec-15	WB	Bishopsworth Guides and scouts	£1,000.00		£6,399			
14-Dec-15	WB	Hartcliffe Club for YP	£800.00		£5,599			
14-Dec-15	WB	Mendip/Broadwalk	£1,462.75		£4,136.25			
14-Dec-15	WB	Read Easy Bristol	£172.50		£3,963.75			
14-Dec-15	WB	St Peters Guild	£550.00		£3,413.75			
14-Dec-15	WB	Volunteering Matters	£1,620.00		£1,793.75			
14-Dec-15	WB	ZION	£1,103.00		£690.75			
14-Dec-15	NO	Tree stump work VW	£325.00			£2,475.00		
14-Dec-15	NO	3 days PW/VM work on VW	£750.00			£1,725.00		
12-Dec-15	NO	Payback work Hartcliffe Farm	£200.00			£1,525.00		
21-Mar-16	HC	Diversity Program /HWCP	£1,500.00					£1,000
21-Mar-16	NB	Severn Vale Bowls Club carpark	£10,000.00	£20,743.02				
21-Mar-16	NB	Chaundry Grove railings and volunteer fair	£10,000.00	£10,743.02				

21-Mar-16	NB	Totshill Drive parking improvement and path improvements St Augustines Park - Tranfer funds to H,S&W NP	£10,000.00	£743.02				
2015/16	MW	Headley Lane dropped kerb	£820.00				£4,180.00	
2015/16	MW	Cater Road advisory white lining	£42.50				£4,137.50	
2015/16	MW	Cheddar Grove advisory white lining	£244.40				£3,893.10	
Total Nbudget spend 2015/16			£68,691.15	£743.02	£690.75	£1,525.00	£3,893.10	£1,000
Total C/Fwd unallocated			£7,851.87					



Dundry View Neighbourhood Partnership

Terms of Reference

Reviewed August 2015 amended May 2016

1. Name

a. The name of the Neighbourhood Partnership shall be Dundry View Neighbourhood Partnership and it will cover the wards of;

1. Bishopsworth
2. Hartcliffe & Withywood

2. Purpose

The Dundry View Neighbourhood Partnership (hereafter “the NP”) aims to

Improve the quality of life for residents in the neighbourhood so that satisfaction levels increase, and to also increase civic pride, community cohesion and community involvement by:

- Developing and delivering a local Neighbourhood Partnership Plan based on local priorities and need
- Developing local solutions to local problems wherever possible
- Encouraging public, private, community and voluntary organisations to work together to deliver improvements to residents’ quality of life
- Tackling deprivation and discrimination in the neighbourhood, and promoting equality of opportunity for all those living or working there
- Considering proposed decisions of the Neighbourhood Committee and influencing them to use resources to best meet the needs of the neighbourhood linked to the Neighbourhood Plan
- Receiving reports from service delivery bodies and influencing service priorities within the neighbourhood in accordance with identified needs and priorities
- Actively engaging with local people across the neighbourhood, seeking their views and active participation in improving their quality of life. This includes seeking the views and participation of residents that are hard to reach
- Co-ordinating community engagement in the area to progress the NP Plan and improve service delivery
- Considering regularly the results of community engagement activities, ensuring that wherever possible action is taken in response to the issues raised

- Work across borders with other NPs, and Unitary Authorities to address shared issues and take up opportunities together/

We Value:

- Community pride, protecting our public realm and making it better
- Respect, courtesy and compassion
- Aspiration, energy, enthusiasm and creativity
- Personal responsibility and accountability
- ‘Grass-roots’ action
- Diversity

3. Membership of the Neighbourhood Partnership

Neighbourhood Partnership (NP)	No.	Name
(i) All ward councillors	5	<ul style="list-style-type: none"> • Kevin Quartley (Bishopsworth) • Richard Eddy (Bishopsworth) • Mark Brain (Hartcliffe and Withywood) • Paul Goggin (Hartcliffe & Withywood) • Helen Holland (Hartcliffe & Withywood)
(ii) Representatives from each ward (Equal in number to that of the councillors per ward) <i>(must be residents of the ward they are representing)</i> All of these names are already members of the NP as at AGM 29 July 2015	5	<ul style="list-style-type: none"> • Diana Porter (Bishopsworth) • Robert Giles (Bishopsworth) • Lorraine Horgan (Hartcliffe & Withywood) • 2 x Vacant (Hartcliffe & Withywood)
(iii) Member from the Theme Groups: <p style="text-align: center;">Highways&Transport Pride of Place Health and Well Being (if not already represented)</p>	3	To be confirmed
(iv) Other members as decided by the NP Business Voluntary sector Youth / Young person	4	Nominations put forward from each grouping Mike Knight George Denford

- 3.1 All members of the NP must agree to abide by the Code of Conduct at all times. All Council Elected Members will also abide by the Local Government Code of Conduct for Members.
- 3.2 All Members of the NP, except elected councillors, will be expected to live or work in the neighbourhood concerned.
- 3.3 The Partnership may co-opt up to two non-voting members during the year to provide specialist expertise from the time of the appointment to the next Annual meeting.
- 3.4 The quorum for meetings of the Neighbourhood Partnership will be one half of voting members, to include at least two ward councillors and two other members.
- 3.5 Observers are always welcome at Neighbourhood Partnership meetings, which are public partnerships, subject to the capacity of the venue.

4. Officers of Statutory Bodies

4.1 The following officers are expected to attend all meetings of the NP in a non-voting capacity to provide support and assistance.

- Bristol City Council Neighbourhood Partnership Coordinator (or their representative)
- Democratic Services Officer

4.2 The following officers shall be invited to attend some meetings of the Neighbourhood Partnership in a non-voting capacity to provide information if aspects of the agenda are relevant to them, or if invited by the Neighbourhood Partnership.

- The Neighbourhood Police Inspector (or their representative)
- NHS Bristol
- Avon and Somerset Fire and Rescue
- A representative of the most relevant Children and Young People's Partnership (CYPP)
- Other bodies such as the Environment Agency, Registered Social Landlords

5. Neighbourhood Committees

5.1 Neighbourhood Committees are committees of Bristol City Council. They comprise the councillors elected to serve the wards within the Neighbourhood. Neighbourhood Committee meetings will normally take place jointly with meetings of the Neighbourhood Partnership. All

Neighbourhood Committee members will also be members of the Neighbourhood Partnership.

- 5.2 Neighbourhood Committees have delegated power to take a range of council decisions relating to their respective Neighbourhoods (eg. expenditure of certain council budgets). Neighbourhood Partnerships may consider matters that are to be decided by its Neighbourhood Committee and may seek to influence the Neighbourhood Committee as to how it exercises its powers. The Neighbourhood Committee must take into account any relevant views of the Neighbourhood Partnership, but the final decision is taken by the councillors in the Neighbourhood Committee.

6. Working arrangements

- 6.1 The Neighbourhood Partnership will meet in public at least four times per year, but may choose to meet up to 6 times per year.
- 6.2 One of these meetings will include an Annual Meeting, for which the quorum shall be at least 50% of voting members (Based on 50% of actual members not spaces).
- 6.3 The Neighbourhood Partnership will elect a Chair and Vice Chair from its membership at the Annual meeting, by simple majority of those present and eligible to vote. (In the event of a tie, each shall take each office for 6 months.)
- 6.4 The Partnership may elect other officers as it decides are required (eg treasurer, secretary etc.)
- 6.5 The Partnership may establish working groups, task groups etc as required and not limited to Neighbourhood Partnership members only.
- 6.6 Minutes of the meetings will be taken by Bristol City Council officers and made public (on the website of both the Council and Bristol Partnership) of the Partnership meeting.
- 6.7 An agenda showing time and place of the meeting will be published (as above) at least two weeks prior to the Partnership meeting.
- 6.8 All meetings will be open to the public, unless there is a specific reason (such as data protection).



Process for election of residents to Dundry View Neighbourhood Partnership

The Neighbourhood Partnership has agreed that residents wishing to sit on the Neighbourhood Partnership as Resident Members should be elected by those they seek to represent.

- In line with the terms of reference for the Neighbourhood Partnership, there will be an equal number of resident representatives per ward to that of ward councillors.
- The elections will be held as part of the Neighbourhood Forum (Normally the forum prior to the NP AGM) and the NP may augment this by encouraging voting through local means such as a postal voting system

15th August 2016 Hartcliffe and Withywood

16th August 2016 Bishopsworth

- The vote will take place by ballot paper and by individual ward. Only people living in a particular ward shall be eligible to vote for the nominees from that ward. Each resident has voting papers equivalent to that of spaces up for election. That is, one vote per NP Member space (you can only vote once for any one person) and you do not need to use all your votes
- The ballot box will be sealed and stored securely. Votes will be cast in private and will be counted by Bristol City Council staff, in the presence of an independent observer, during the public meetings
- Voting will take place between 6.30pm and 9.00pm on the dates above. Results will be communicated at the end of each of the Forum meetings.
- Successful candidates will not have their position ratified until the next NP meeting or AGM whichever is first. Their term will begin from the moment their role is ratified.

Nominations

- An open invitation to nominate oneself or another resident along with a poster inviting nominations and publicising the process will be distributed to the Neighbourhood Partnership mailing list and advertised on the website and in local libraries, venues and noticeboards. This will include an overview of the responsibilities involved.
- Nominees will complete a nomination form, which will include a description of the role and what is involved. Nominees will submit a statement, introducing themselves, their interests and their reason for wanting to be involved and how they will fulfil their role.
- Nominees are eligible to stand if they are;
 - 1) a resident in the ward in which they are standing
 - 2) are willing to declare any interests
 - 3) can fulfil the role as outlined in the role description
- Closing date for nominations will coincide with publicity deadlines to enable nominations to be announced across Dundry View Neighbourhood Partnership

Publicity

- Nominees and details of how to vote will be advertised on the website, in local libraries, venues, notice boards and via the local newsletter (Wham) if deadlines permit.
- NP staff will then publicise the elections, nominees and an open invitation to vote at the public meetings, through the Neighbourhood Partnership mailing list, (Wham) and outreach work.

Voting

- Voting will take place at each Neighbourhood Forum meeting and by postal voting
- Residents will have to either attend the Neighbourhood Forum in which they live to vote for their representative or send their votes in prior to the Forum date.
- If those nominated equal or are less in number than the vacant places within a Ward they will be elected unopposed, which means an election will not take place.

Elected NP Members

1. Once elected Members will remain in office for a term of up to 4 years to coincide with full Bristol City Council election year
2. Ward NP Members can stand for re-election
3. All Ward NP Members are expected to live in the wards they represent
4. Once elected, Ward NP Members will take part in an induction process.
5. Once elected, Ward NP members will be required to make a formal declaration of interest.

Role of Ward NP Member

1. The Role of a Ward NP Member is to actively attend meetings, research information, work with service providers, make recommendations to the Neighbourhood Committee, promote the work of the Neighbourhood Partnership and Neighbourhood Fora, and in some cases (e.g. The Working Group for Older People) co-ordinate some activities.
2. Ward NP Members will be expected to attend all of the fora in their ward and all of the NP meetings
3. Ward NP Members will not send substitutes if they cannot attend meetings
4. Ward NP Members will also be expected to be active members of at least one Working Group and may be asked to chair or take notes

If a Ward NP Member resigns the vacant place can be offered on a co-opted basis to a resident of that ward with voting rights. The co-opted resident can then stand for election at the next opportunity,(forum and ratified at next NP) to stay in office until the next full NP elections.

Disputes: An independent observer will investigate any disputes regarding the election process.



MY NEIGHBOURHOOD

Dear Resident

The Dundry View Neighbourhood Partnership (NP) is a body that aims to improve the quality of life for residents living in the wards of Bishopsworth, Hartcliffe and Whitchurch Park. Comprising local councillors, resident Members and officers from Bristol City Council and other agencies, it aims to find local solutions to local problems. This is an exciting time for NPs. The whole process is currently undergoing a significant change, with each NP launching its own action plan, which will result in extra resources, and increased responsibilities and decision-making powers for NPs.

If you wish to stand for election to be a resident Member on the NP, please read the attached documentation. Elections for new NP Members are due to take place at the next round of Neighbourhood Forums in April. If you are interested in either standing yourself or nominating another resident (you should check they are willing to stand), you are invited to complete the attached forms.

Enclosed you will find:

- Details of the election process we will be following
- A nomination form, which needs to be completed and returned by **16 July 2016**
- A copy of the Neighbourhood Partnership Terms of Reference
- Information on Neighbourhood Partnerships

All elected NP Members are expected to accept the following responsibilities

- You will need to attend Neighbourhood Partnership meetings on a quarterly basis.
- You will need to attend Neighbourhood Forum meetings in your own ward, also on a quarterly basis.

- You will need to take part in feeding back outcomes to the Neighbourhood Partnership meetings and Neighbourhood Forums (quarterly) and other meetings/groups with which you may be involved within your community. Sub groups include an Environment (bi-monthly), Highways (bi-monthly) and a Health (monthly). There is also a grants panel (quarterly) which makes recommendations on projects to fund from the Neighbourhood Partnership budget.
- You will need to make a declaration of interest when joining the Neighbourhood Partnership and at any time during the term of service should your situation change.
- You will be expected to take an active role in other working groups, take part in an induction and other training and development as and when required.
- On average you will commit to 1-2 hours per week but this will vary week to week.

I would also remind you that you are entitled to vote at the election.

Please encourage your friends and neighbours to vote too!

Thank you again for your interest.



**Dundry View
NEIGHBOURHOOD PARTNERSHIP
Resident Ward Membership Elections (2016)
Closing date for nominations is 16 July 2016**

NOMINATION FORM

Candidate's details

Title: (e.g. Mrs, Mr, Ms, Miss)

Full Name:

Address:

.....

Postcode:

Telephone Number:

Email:

NB. If you are nominating another person to stand as a candidate, have you checked that the candidate wishes to stand for election to the NP? **(Y/N)**

If you are nominating another person, please provide your contact details:

Name:

Address:

Tel No & email:

Tick ward in which you wish to stand (Your address must be in the ward)

Bishopsworth Hartcliffe and Withywood Partner Org

CONSENT TO NOMINATION

I/the above named person, consent to my nomination and agree to stand for election. I confirm that, to the best of my knowledge, the information provided on (and with) this form is accurate.

Signed

Date

Please use a separate sheet if required and clearly mark the question that the sheet(s) refer to. If your application to become a Neighbourhood Partnership Member is agreed, we will use this information to produce a NP member profile to help promote the Board to residents.

1. What, for you/your organisation, are the key issues affecting residents in the neighbourhood?

2. Statement

In no more than 250 words, please explain why you are interested in being a representative on the Neighbourhood Partnership. You should refer to any skills you have, any groups you belong to, initiatives you are involved with and past experience etc. We particularly encourage new people who have so far no been involved in the NP. Please continue overleaf if necessary.

The Neighbourhood Partnership reserves the right to edit any election statement that exceeds the word limit, may cause offence, is factually inaccurate, or contains libellous material. You are advised to use as much of the word allocation as possible to give residents the best impression of your ideas

3. As a NP ward member, a key role will be to tell people what is happening in your neighbourhood. Tell us how you hope to achieve this?

**For more information phone
Emily Smith 0117 9037723 / 07806565525**

**Please return form to:
Neighbourhood Partnership Coordinator
Bristol City Council
St Annes House
St Annes
Bristol
BS4 4AB**

or email it to; emily.smith@bristol.gov.uk

Equalities Monitoring Form

Equalities monitoring enables the Council to check that everyone in the city is accessing the services to which they are entitled and that no-one is discriminated against unlawfully. Information provided will be treated **confidentially** and in accordance with the Data Protection Act 1998 and only used to ensure that everyone is treated fairly. All questions are voluntary and it will not make any difference to the service you receive if you do not answer them. However, by answering the questions you will help us to ensure that our services are fair and accessible to all.

How would you describe yourself?

Age

Under 18 18 – 35 36-65 Over 65 Prefer not to say

Gender

Female Male Prefer not to say

Transgender

Yes No Prefer not to say

Ethnicity

White British background Other White background

Black and minority ethnic background Prefer not to say

Religion / Belief

Do you have a religion or belief? Yes No Prefer not to say

Disability

Are you disabled? Yes No Prefer not to say

Sexual orientation

Are you lesbian, gay or bisexual heterosexual (straight)

Prefer not to say

I do not wish to provide any of the information requested on this form



Notice of elections for Neighbourhood Partnership Ward Members

Dundry View Neighbourhood Partnership

Are you active within your community? **Would you like to become a resident member for your ward at the Neighbourhood Partnership (NP)?** NPs are increasingly influential as a focus for community needs and aspirations. As well as making many important decisions, your NP has spent over **£1m** in the last 5 years on a huge range of projects including new playgrounds, traffic schemes, help for younger and older residents, and many other community projects. This is your chance to get involved in these decisions

We are holding elections to decide the Ward NP Members within each ward of the Neighbourhood Partnership.

Closing date for nominations: 16th July 2016

The elections will be held as part of the next round of Neighbourhood Forums:

15th August 2016 Hartcliffe and Withywood

81st Scout Hut Bishport Ave, 7-9pm

16th August 2016 Bishopsworth

Headley Park Church and community rooms, St Peters Rise 7-9pm

If you would like information about how you can make a positive contribution and become a ward Member on the NP, please contact Emily Smith at: emily.smith@bristol.gov.uk or phone (Tel: 0117 9037723).



DUNDRY VIEW NEIGHBOURHOOD PARTNERSHIP

Monday 20th June 2016

Title: Neighbourhood Partnership Budget

Report of: Emily Smith

Contact details: 0117 9037723 emily.smith@bristol.gov.uk

Recommendation:

- a) To **note** the 2016/17 Neighbourhood budget
- b) To ringfence £30,000 for the small grants/ wellbeing budget
- c) To ringfence £3,000 budget for Neighbourhood Officer work
- d) To ringfence £5,000 budget for small highways works, lines and signs.
- e) To carry forward £1,000 budget set aside for Community cohesion and hate crime work

1. Devolved powers

The Partnership is asked to note that the following powers are devolved to councillors for decision, following discussion at a partnership meeting and taking account of the views expressed:

- a) Expenditure Neighbourhood budget; this should be spent to progress the NP Plans
- b) Decisions relating to council-owned community centres and buildings;
- c) Spending locally, money paid to the Council under Section 106 agreements/Community Infrastructure Levy and prioritising site specific schemes to be funded from that source.

2. The Dundry View devolved Neighbourhood budgets 2016/17

Budget	2016-17 budget	Amount carried forward (unallocated) from 2015/16	Total
Neighbourhood budget made up from Wellbeing	£30,000	£7851.87	£69,094.87
Clean and Green	£1,500		
Highways allocation	£25,714		
Narrow Estates allocation	£4,029		
TOTAL NEIGHBOURHOOD BUDGET*			£69,094.87
Parks S106 budget	0	0	0
Transport S106 budget	0	0	0
Other S106 (Trees)		£3873.85	£3,873.85**
Community Infrastructure Levy		£4,535.41	£4,535.41

* 2015/16 budget was based on allocations for spend on Highways schemes to date we have not had final costs therefore this figure may change

** As this area has now moved in to the Hengrove, Stockwood and Whitchurch NP area it may be reclassified in to this partnerships area for decision.

Public Sector Equality Duty

Before making a decision, section 149 Equality Act 2010 requires the Neighbourhood Partnership to consider the need to promote equality for persons with the following “relevant protected characteristics”: **age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex, sexual orientation**. The Neighbourhood Partnership must, therefore, have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation
- Advance equality of opportunity between different groups who share a relevant protected characteristic and those who do not share it.
- Foster good relations between different groups who share a relevant protected characteristic and those who do not share it.

The duty to have due regard to the need to eliminate discrimination in the area of employment, also covers marriage and civil partnership

Each applicant is asked when applying for a grant to show how their project or piece of work will work with equalities groups within the community and are asked who they engaged or worked with at the monitoring stage.

Those rows highlighted in red denote monies that need to be prioritised due to time restrictions on spending.

Dundry View Neighbourhood Partnership				
Devolved Section 106 monies held as at 31 March 2016				
Permission / Site / S106 Code	Contact Officer	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution
Parks				
09/03863 / 63 Turtlegate Avenue, Withywood / ZCD...902	Richard Fletcher (Parks Operations Manager)	£621.93	No Limit	The provision of improvements to Parks and Open Spaces within one mile of 63 Turtlegate Avenue
09/03840 / Withywood Methodist Church, Four Acres, Withywood / ZCD...903	Richard Fletcher (Parks Operations Manager)	£1,145.84	No Limit	The provision of improvements to Parks and Open Spaces within one mile of the former Withywood Methodist Church
07/00966 / Redhouse, Queens Road, Bishopsworth / ZCD...746	Richard Fletcher (Parks Operations Manager)	£13,921.61	No Limit	The provision of improvements to Parks and Open Spaces within one mile of the former Redhouse site
06/05299 / Maynard Road, Hartcliffe / ZCD...580	Richard Fletcher (Parks Operations Manager)	£3,201.94	No Limit	The provision of improvements to Parks and Open Spaces within one mile of Maynard Road

09/00197 / 51 Mowcroft Road, Hartcliffe / ZCD...851	Richard Fletcher (Parks Operations Manager)	£10,341.40	No Limit	The provision of improvements to Parks and Open Spaces within one mile of 51 Mowcroft Road
10/05270 / Coleshill Drive, Hartcliffe / ZCD...A31	Richard Fletcher (Parks Operations Manager)	£8,430.44	19 Nov 16	The provision of improvements to Parks and Open Spaces within one mile of Coleshill Drive
04/04297 / 106 Bedminster Down Road, Bishopsworth / ...SC01	Richard Fletcher (Parks Operations Manager)	£9,242.21	No Limit	The provision of improvements to Parks and Open Spaces within one mile of 106 Bedminster Down Road
14/00417 / 82 to 84 Totshill Drive, Hartcliffe / ...SC17	Richard Ennion (Horticultural Services Manager)	£2,321.03	20 Oct 20	The provision and maintenance of Tree Planting either on-street or in public open space within a one mile radius of Totshill Drive
14/00416 / 83 to 85 Shortwood Road, Hartcliffe / ...SC18	Richard Ennion (Horticultural Services Manager)	£1,552.82	20 Oct 20	The provision and maintenance of Tree Planting either on-street or in public open space within a one mile radius of Shortwood Road
Transport				
04/00307 / Pizza Hut, Imperial Park, Hartcliffe Way, Hartcliffe / ZCD...434	Ed Plowden (Sustainable Transport Manager)	£31,160.48	No Limit	The provision of public transport benefits and / or other sustainable transport benefits to serve the Imperial Park retail park. (£18,000 of this sum to be drawn down in 2016/17 to support the No 52 Bus Service)
05/00599 / Morrisons, Symes Avenue, Hartcliffe / ZCD...572	Gareth Vaughan-Williams (Highway Services Manager)	£59,259.47	6 Aug 12	The provision of traffic measures to improve road safety on Bishport Avenue, Hartcliffe (Scheme committed and due to be implemented)

Please note that although it appears that Dundry View has a healthy s106 budget all money has been allocated in previous years except the two new allocations showing for the provision of trees 1 mile from Totshill and Shortwood Road total £3873.85, which appeared late last financial year. As this area has now moved in to the Hengrove, Stockwood and Whitchurch NP area it may be reclassified in to this partnerships area for decision.

Dundry View Neighbourhood Partnership CIL monies held - 31 March 2016

Monies to be spent on measures to support the development of the Neighbourhood Partnership's area, by funding:

a) the provision, improvement, replacement, operation or maintenance of infrastructure; or

b) anything else that is concerned with addressing the demands that development places on an area

Date Received	Application	Site Address	Amount
07/03/14	13/04512	93 Tanorth Road, Whitchurch Park	£712.50
19/06/14	13/01283	49 Mellent Avenue, Hartcliffe	£502.50
10/11/14	12/04826	25 to 27 Highridge Road, Bishopsworth	£675.00
21/05/15	15/00181	42 Murford Avenue, Hartcliffe	£510.27
11/08/15	15/00218	4 Witherwood Gardens, Bishopsworth	£145.85
15/12/15	15/02670	Zion Methodist Church Hall, Bishopsworth	£32.66
25/02/16	13/01476	5 Leyland Walk, Witherwood	£1,624.95
17/03/16	14/03593	2B 106 Bedminster Down Road, Bishopsworth	£331.68
Total			£4,535.41



**DUNDRY VIEW
NEIGHBOURHOOD PARTNERSHIP**

Monday 20th June 2016

Title: Small grants / Wellbeing

Report of: Emily Smith

Contact details: 0117 9037723 emily.smith@bristol.gov.uk

Recommendation:

1) That the Neighbourhood Committee **approves** the recommendations from the Dundry View Funding panel for the allocation of Small Grants Funding.

a) The Ark	-	£0
b) New Horizons	-	£0
c) Dundry Slopes + Hartcliffe Green spaces and wildlife conservation Group	-	£1000
d) Friends of Hartcliffe Early Years community Group	-	£1500
e) Zion	-	£1620
f) Off the Record	-	£0
g) St Oswalds Community Garden	-	£2000
h) Severn Vale Bowls Club	-	£2000
i) Townswomen (Uplands & District)	-	£875
j) Withywood Church (Hartcliffe and Withywood Community Choir)	-	£1950

1. The Dundry View Neighbourhood Partnership has **£28,982** available funding in the Small Grants (Wellbeing Budget). (£1,018 allocated in Dec 2015 from this year's budget)

2. The Dundry View Neighbourhood Partnership has a Funding Panel that meets to discuss funding applications received and to make recommendations to the Neighbourhood Committee for allocating the funding. The panel is made up of local residents and councillors.

3. The panel met on 23rd may 2016 and made the recommendations contained in the table below:

	Applicant	Amount applied for	Purpose	Amount of grant recommended
1	The Ark Counterslip	£2000	Working with children to provide activities	£0 The panel felt that the area of benefits reach did not now fall within Dundry Views new boundary
2	New Horizons Counterslip	£2000	Work with isolated older residents	£0 The panel felt that the area of benefits reach did not now fall within Dundry Views new boundary
3	Dundry Slopes + Hartcliffe Green spaces and wildlife conservation Group	£1100	Supporting the setup of a new community project. Running events in the local community	£1000 Panel felt amount required for group admin should be reduced
4	Friends of Hartcliffe Early Years community Group	£3000	Support local community group to encourage families to get active and confident	£1500
5	Zion	£1620	Part purchase chairs for community space	£1620
6	Off the Record	£3000	Counselling sessions for young people	£0 Panel wanted further information from applicant and asked them to reapply
7	St Oswalds Community Garden	£2000	Create community garden encourage the community to be involved and use the space.	£2000 Panel felt would be good to create a link between Volunteering Matters and St Oswalds to try and share resources and save money.
8	Severn Vale Bowls Club	£3000	Resurface existing carpark to remedy	£2000

			defects	
9	Townswomen (Uplands & District)	£1375	Support the group activities	£875 Panel felt that they could not recommend payment to speakers
10	Withywood Church (Hartcliffe and Withywood Community Choir)	£1950	Support for choir to encourage more people to take part	£1950
			Total Applied for	£21,045
			Total Recommended	£10,945
			Remaining Budget assuming £30,000 ring fenced	£18,037 £19,055- £1,018 (deferred payment for Bishopsworth Guides and scouts Dec 15 NP meeting)

Before making a decision, section 149 Equality Act 2010 requires the Neighbourhood Partnership to consider the need to promote equality for persons with the following “relevant protected characteristics”: **age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex, sexual orientation**. The Neighbourhood Partnership must, therefore, have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation
- Advance equality of opportunity between different groups who share a relevant protected characteristic and those who do not share it.
- Foster good relations between different groups who share a relevant protected characteristic and those who do not share it.

The duty to have due regard to the need to eliminate discrimination in the area of employment, also covers marriage and civil partnership

Each applicant is asked when applying for a grant to show how their project or piece of work will work with equalities groups within the community and are asked who they engaged or worked with at the monitoring stage.



**Dundry View Neighbourhood Partnership
June 2016**

Report of: Inspector 2302 Nigel Colston
Title: Crime and Community Safety Report

Officer presenting report: Inspector Nigel Colston

Recommendation:

a) To **note** contents of the report.

1. Performance

Crime & ASB Bristol South June 1st 2015 – 31st May 2016

Offence/Offence Group Description	Recorded Crime				Fully Resolved Rate		
	YTD Current Year	YTD Last Year	% Chg	Chg	Current Year	Last Year	Chg (% pts)
Criminal Damage	2,045	1,772	15.4%	273	11.6%	13.4%	-1.8%
Dwelling Burglary	680	570	19.3%	110	5.9%	10.4%	-4.5%
Fraud & Forgery	46	23	100.0%	23	50.0%	52.2%	-2.2%
Non Dwelling Burglary	627	763	-17.8%	-136	4.8%	7.9%	-3.1%
Other Offences	277	170	62.9%	107	35.0%	61.8%	-26.7%
Racially or Religiously Aggravated Crimes	221	242	-8.7%	-21	27.1%	33.1%	-5.9%
Robbery	132	110	20.0%	22	11.4%	25.5%	-14.1%
Sexual Offences	319	241	32.4%	78	15.6%	29.0%	-12.4%
Shoplifting	1,637	1,692	-3.3%	-55	33.5%	48.9%	-15.4%
Theft from the Person	78	69	13.0%	9	3.8%	5.8%	-2.0%
Theft from Vehicle	1,220	929	31.3%	291	1.7%	4.8%	-3.1%
Theft of Motor Vehicle	382	249	53.4%	133	7.1%	9.6%	-2.6%
Theft or Unauthorized Taking of a Pedal Cycle	306	288	6.3%	18	1.6%	4.2%	-2.5%
Total Crime	15,851	12,206	28.2%	3,448	18.1%	28.8%	-8.8%
Violence Against the Person	5,975	3,505	70.5%	2,470	22.1%	35.1%	-13.0%

Call Type	Recorded Calls			
	Current Year	Last Year	% Chg	Chg
A&B	4,340	5,365	-19.1%	-1025

1. South Bristol

- a. The above reflects levels of crime reported to Police across the entire Bristol South Local Policing area for the rolling year. Burglary and vehicle crime offences have shown a fairly significant increase on the previous rolling 12 months. There has been a small fall in the recording of offences as racially or religiously aggravated. It is important to note that these figures only relate to racial or religiously aggravated offences; there is no specific criminal offence for homophobic or disablist hate crime, and even with racial or religious hate crimes the evidence often does not support the higher “aggravated” charge. The true level of crime with a hate element is therefore significantly higher.
- b. Of concern is the continued increase in total crime, which is now up 28.2% (3,446 more offences). As previously noted, significant increases in the recording of incidents of violence against the person offences accounts for almost 60% of this rise (up 70% across the Bristol South area, some 2,470 more offences). As I have stressed before, changes in recording practices mean that we are now (properly) recording offences which we previously didn’t, and it is very difficult to draw any meaningful conclusions at this time.
- c. The second table details the number of “incidents” recorded by Police as “ASB”. It is important to bear in mind that several people might report the same incident, but each report would be counted in the above list. However, as a comparison year on year, it does now seem to show a continued reduction in reports of anti-social behaviour (ASB) across the whole of South Bristol. As before, I would caution against reading too much into this though, because it might simply be down to better recording of incidents as crimes (particularly violence against the person) rather than ASB.

2. Local Picture

- a. Currently there is not a combined figure for the Dundry View area. This is because, as yet, our Police beat boundaries have not been changed in line with the Council borders (they will, hopefully in July). Our figures for the Partnership area still include Whitchurch Park, and so I thought it best to just produce the two individual beat areas.
- b. Hartcliffe which covers the previous ward boundary and includes Headley Park and Bishopsworth which included the Witherwood and Highridge areas of the Partnership.

Hartcliffe

Offence/Offence Group Description	Recorded Crime				Fully Resolved Rate		
	Current Year	Last Year	% Chg	Chg	Current Year	Last Year	Chg (% pts)
Criminal Damage	309	255	21.2%	54	12.6%	12.9%	-0.3%
Dwelling Burglary	74	85	-12.9%	-11	5.4%	7.1%	-1.7%
Fraud & Forgery	4			4	25.0%		+25.0%
Non Dwelling Burglary	49	53	-7.5%	-4	6.1%	15.1%	-9.0%
Other Offences	40	21	90.5%	19	25.0%	66.7%	-41.7%
Racially or Religiously Aggravated Crimes	26	20	30.0%	6	11.5%	70.0%	-58.5%
Robbery	12	8	50.0%	4	8.3%	12.5%	-4.2%
Sexual Offences	45	49	-8.2%	-4	15.6%	36.7%	-21.2%
Shoplifting	321	357	-10.1%	-36	37.1%	53.8%	-16.7%
Theft from the Person	11	7	57.1%	4			
Theft from Vehicle	75	58	29.3%	17	1.3%	3.4%	-2.1%
Theft of Motor Vehicle	52	23	126.1%	29	9.6%	13.0%	-3.4%
Theft or Unauthorised Taking of a Pedal Cycle	23	13	76.9%	10		7.7%	-7.7%
Total Crime	2,048	1,629	25.7%	419	21.9%	33.6%	-11.7%
Violence Against the Person	847	507	67.1%	340	23.4%	36.9%	-13.5%

Call Type	Recorded Calls			
	Current Year	Last Year	% Chg	Chg
ASB	744	800	-7.0%	-56

Bishopsworth

Offence/Offence Group Description	Recorded Crime				Fully Resolved Rate		
	Current Year	Last Year	% Chg	Chg	Current Year	Last Year	Chg (% pts)
Criminal Damage	217	200	8.5%	17	10.1%	12.0%	-1.9%
Dwelling Burglary	132	78	69.2%	54	2.3%	12.8%	-10.5%
Fraud & Forgery	2	2	0.0%	0	50.0%		+50.0%
Non Dwelling Burglary	83	87	-4.6%	-4	3.6%	3.4%	+0.2%
Other Offences	29	20	45.0%	9	44.8%	40.0%	+4.8%
Racially or Religiously Aggravated Crimes	17	19	-10.5%	-2	23.5%	31.6%	-8.0%
Robbery	10	14	-28.6%	-4		57.1%	-57.1%
Sexual Offences	39	30	30.0%	9	10.3%	33.3%	-23.1%
Shoplifting	46	46	0.0%	0	30.4%	28.3%	+2.2%
Theft from the Person	8	1	700.0%	7			
Theft from Vehicle	102	75	36.0%	27	2.0%	4.0%	-2.0%
Theft of Motor Vehicle	34	28	21.4%	6	14.7%	14.3%	+0.4%
Theft or Unauthorised Taking of a Pedal Cycle	12	17	-29.4%	-5		5.9%	-5.9%
Total Crime	1,632	1,168	39.7%	464	18.1%	24.3%	-6.2%
Violence Against the Person	744	402	85.1%	342	23.7%	33.6%	-9.9%

Call Type	Recorded Calls			
	Current Year	Last Year	% Chg	Chg
ASB	358	447	-19.9%	-89

3. General Update

- a. Your neighbourhood team will be undergoing a slight restructuring in June. This mostly affects the neighbourhood sergeants; whereas before we had two sergeants covering the two highest demand areas of Filwood &

Hartcliffe, we will soon be adopting the new council boundaries which should allow us to move a third sergeant into these areas.

- b. Your neighbourhood sergeant will primarily be Dan Ashfield. He joins us on promotion, but having already been a temporary sergeant on the team. He was responsible for some excellent work targeting drug dealers and the criminal use of the road systems conducted over the past two months.
- c. Currently there are 9 PCSO vacancies, as well as a number of officers on long-term sick or restricted duties. New recruits are in the process of being trained, and I hope to have the majority of vacancies resolved by the end of the year. This has naturally had a significant impact upon work levels, and I can only ask you to bear with us at this time.



DUNDRY VIEW NEIGHBOURHOOD PARTNERSHIP

Monday 20th June 2016

Title: Pollinator Project

Report of: Teija Ahjokoski
Horticulture and Projects Supervisor

Recommendation:

1. To **note** contents of report regards assessments made for 2016 spring meadow installation. For future meadow and other planting proposals, please contact relevant NO or COC for permissions and funding.
2. To **agree** spend of remaining budget on bulbs in smaller plots in residential locations

1. History

Dundry View Neighbourhood Partnership allocated £2000 from the 2015/16 budget for an increased number of the wildflower locations across the area building on and complimenting those already in place.

A variety of locations were suggested across the NP area by the members of the Pride of Place group, each of these were investigated and assessed for potential use.

Finally the sites were chosen, cleared and seeded. Residents, visitors as well as commuters will see the first blooms this summer and the flower display should in some areas last through to Autumn. . Perennial native seed mixes are expected to last for three to five years. It is possible to get two years of flowering from the annual seed, if the areas do not get large amounts of footfall (see attachment 1 for areas seeded and mixes used).

2. Current Position

The full £2000 budget was not needed for the work undertaken, the small amount of underspend could be allocated towards work in the Autumn

(appendix 11a). I have been approached and asked about small areas which could be seeded up in residential locations. I have looked at these locations and in my professional opinion these are not suitable for the seeding we have carried out elsewhere due to area size, risk of trampling and the appearance of areas in the early stages of establishment (mud can easily be carried into people's houses).



3. Proposal

To plant the small end of road type locations with bulbs paid for using the underspend amount (£790). These locations will benefit from bulb planting in the Autumn. Pollinators need high protein feed in early spring and the mix of bulbs can be selected to reflect this as well as give a colourful display and at the same time would not interfere with grass cutting regimes. These bulbs will be sourced from BCC stocks at cost and planted during the autumn of 2016 for a first display early 2017.



Public Sector Equality Duty

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- Eliminate unlawful discrimination, harassment and victimisation
- Advance equality of opportunity between different groups who share a relevant protected characteristic and those who do not share it.
- Foster good relations between different groups who share a relevant protected characteristic and those who do not share it.

The duty to have due regard to the need to eliminate discrimination in the area of employment, also covers marriage and civil partnership

Appendix 11a

Meadows 2016, Dundry View											
Site	contract area	Post code	Customer	Ward	Descript.	Machine	m ²	price	total	Seed type	seeding time
Bedminster Down Common 1	South	BS13 7AF	NP	Bishopsworth	new	tractor	100.00	£2.20	£220.00	perennial native	23-May
Bedminster Down Common 2	South	BS13 7DZ	NP	Bishopsworth	new	tractor	50.00	£2.20	£110.00	perennial native	23-May
Croscombe Drive OS 2, Bishport Avenue (by scout hut)	South		NP	Dundry View	new	rotovator	50.00	£2.20	£110.00	annual	9-May
Crox Bottom/Hartcliffe Way	South		NP	Hartcliffe	new	rotovator	100.00	£2.20	£220.00	perennial native	9-May
Hareclive Road/Valley Walk	South	BS13 0LU	NP	Whitchurch	new	tractor	100.00	£2.20	£220.00	annual	23-May
Valley Walk/Blackthorn Close	South	BS13 0AW	NP	Hartcliffe	new	tractor	100.00	£2.20	£220.00	annual/perennial native	23-May
Molsworth Drive	South		NP	Hartcliffe	new	rotovator	50.00	£2.20	£110.00	annual	9-May
							550.00		£1,210.00		



DUNDRY VIEW NEIGHBOURHOOD PARTNERSHIP 20TH JUNE 2016

- Report of:** Emily Smith, Neighbourhood Partnership Coordinator,
Neighbourhood Management
- Speaker:** Ben Barker Greater Bedminster Community Partnership/
HEAGG representatives
- Title:** Bristol Walking Alliance
- Contact:** 0117 9037723 / emily.smith@bristol.gov.uk

RECOMMENDATION

- a) **Decide if Dundry View NP should join the Bristol Walking Alliance**
- b) **Appointment of Partnership member to represent Dundry View at BWA meetings and feedback to the Partnership**

1. Background

Dundry View Neighbourhood Partnership plan promotes positive walking whether that is for health and wellbeing, sport or enjoyment. Our area has several active walking groups and have many great walks for residents and visitors to enjoy.

The Bristol Walking Alliance (BWA) has been up and running since last year, though not officially 'launched' until May 17 2016. In its own words, "The Bristol Walking Alliance is a consortium of organisations and individuals campaigning to improve Bristol's walking environment. We want to create an environment for pedestrians that is welcoming, safe, convenient and inclusive." Its aim, set out in its manifesto) is 'to make Bristol the best city for walking in the world.'

This proposal, recommends the Neighbourhood Partnership to join the Alliance, and commit to its aims – just as other NPs have already done.

2. Why do it?

- a. Everyone walks. So it's important that walking shouldn't be made more difficult by obstructed pavements and other hazards. Our Highway sub group constantly receives complaints concerning obstruction caused by problem parking on pavements.
- b. Walking is one of the healthiest activities for all age groups and all abilities
- c. The motorised alternatives to walking all bring health and environmental disbenefits
- d. Neighbourhood Partnerships have a role in advising the council and others in all those local decisions that affect walkers – and the Walking Alliance can help channel our concerns
- e. our NP area already includes a number of active walking groups.
- f. Walking locally strengthens a sense of 'place'.

3. Council context

Cllr Fi Hance is now the Cabinet Member who leads on City Health & Well-being. Her brief will include implementing the Mayor's public health agenda, which has specific 'asks' such as:

- a. an accelerated updating of the Walking Strategy;
- b. progress on the Living Heart agenda for the city centre;
- c. encouragement for Neighbourhood Partnerships to develop their approaches to walking, including support for Bristol Walking Alliance's 'Walkable Neighbourhoods' event later this year;
- d. adoption of appropriate design standards for infrastructure works; (not sure what that means)
- e. recognition that walking is not cycling, although the interests of the two are often aligned.

4. What is the ask?

The Neighbourhood Partnership is asked to appoint one member to convene a group of NP members and residents with an interest in promoting walking, or this could be with an existing sub group of the NP such as Pride of Place and to represent it at meetings (currently monthly) of the BWA.



DUNDRY VIEW NEIGHBOURHOOD PARTNERSHIP

Monday 20th June 2016

Title: Neighbourhood Plan

Report of: Emily Smith

Contact details: 0117 9037723 emily.smith@bristol.gov.uk

Recommendation:

1. To **note** the report
2. To **note** the 2016/17 plan draft revisions

1. History

The Neighbourhood Partnership Plan for 2015-18 was based on a combination of existing plans – the Neighbourhood Working Plan, the Area Green Space Plans, the Waste Plan all of which had been separately consulted upon and evidence from other sources eg Forums, Police Crime Data and Quality of Life Surveys. A simple survey was used which asked people to name their top 10 issues in their local area. Respondents were invited to come up with their own issues or they could choose from a list. The survey was promoted on the Neighbourhood Partnership email list, on Facebook and carried out face to face.

Over the past year the Neighbourhood Partnership has been working on delivering and supporting priorities within the plan, with some positive outcomes. The overarching themes within the plan are:

- A vibrant environment across Dundry View
- Keep Dundry View Moving
- A Safe and Empowered Community
- Keep Dundry View Working and Learning
- Building a Successful Dundry View
- Healthy and Caring Dundry View
- Active Citizenship, Addressing Inequality and empowering the people of Dundry View

- Housing, Planning and major Projects

2. Current position

The NPC is currently working with residents and elected members to produce priority work for this year taken from the full 3 year plan. A draft of this will be available on the evening of 20th June. It was felt that with reduced resources an annual revision of the plan with a maximum of three pieces of work per priority area of each theme should be achievable. The work and projects planned for the Old Whitchurch Park ward have been shared between the two partnerships, for example the Highways scheme at Wansdyke School is now within Hengrove, Stockwood and Whitchurch NP and the scheme will be completed this year.

3. Funding and support

The un-ring fenced neighbourhood budget should be used to deliver and support the work within the plan and effort should be made where possible to draw in extra support or funding from partners, funding projects through the small grants scheme which deliver priorities within the plan and positively attracting outside agencies, business or voluntary sector who can take forward elements of the plan on Our behalf.

4. Future

During 2016/17 the Neighbourhood Partnership will work to deliver the priorities developed at the draft stage and where possible exceed these with some of the aspirational work within the 3 year Plan.

Public Sector Equality Duty

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**DUNDRY VIEW
NEIGHBOURHOOD PARTNERSHIP**

Monday 20th June 2016

Title: Dundry View Green Capital Spend Report

Report of: Emily Smith

Contact details: 0117 9037723 emily.smith@bristol.gov.uk

Recommendation:

1. To **note** the contents of the report.

1. Purpose

To show how Dundry View Neighbourhood Partnership Green Capital devolved budget was used and how it benefited the community.

2. History

Bristol was chosen as Green Capital for 2015 with this came extra funding some of which was devolved to the Neighbourhood Partnerships across Bristol.

Dundry View Neighbourhood Partnership received a total of £25,000 to allocate as small grants. This money was allocated through the small grants scheme operated by the Partnership during end of 2014 and early 2015. £25,000 was allocated to a total of twelve projects/activities. Grants varied from £485 through to £6,000.

3. Overview

Overall we had a good breakdown of projects with most coming in on budget or finding extra funds/match funds to complete their work. Volunteers gave many hours to make the projects work and well over 650 people were involved on the projects which have responded to the monitoring so far, this figure is set to rise particularly with the completion of the roundhouse and the community activities which have already taken place there.

The projects dealt with a range of themes over the green capital year in

Dundry View with several having lasting physical community benefits including the Roundhouse, HBH community garden and Fulford Road traffic calming. As a Neighbourhood partnership we should pride ourselves, our community and all the volunteers who made Green Capital year a success for the area.

A breakdown of grants and spend can be seen below.

Group/Project	Allocated	Actual grant spend	Volunteer hours (£)	Number of people involved
CSV	£2,865.00	£2865	1006.46	110
Friends of Pride of Place	£2,600.00	£2600	232.26	
Soil Association	£2,450.00	£2450	530.88	Not stated
Turn off the Lights	£1,650.00	see *		
Zion Bristol	£1,695.00	£1679.02	353.92	100-120
New Fosseway Special School	£1,000.00	Awaiting monitoring form**		
Wansdyke Primary School (Dig It Club)	£1,000.00	£1000	420.28	300+
HHEAG	£6,000	Awaiting monitoring form**		
CSV	£2,400	£2400	4921	42
Fulford Road Residents Group	£2,180	£2180	707.64	60+
HBH Community Group	£675.00	£675	3981.6	Not stated
Hartcliffe and Withywood Community Partnership	£485.00	£477.91	132.72	50-60
Totals	£25,000	£16,326.91#	£12,286.76	662+

* Funding transferred to Talking Money as original project unable to be delivered. Talking Money delivered project end of 2015 and continued in 2016 monitoring form not yet completed

** Both HHEAG and New Fosseway have not yet returned their monitoring forms this is due to late completion of their projects. Roundhouse open day launch May 2016 for example.

3 projects are yet to confirm final spend; potentially (£8650), if they all come in on budget will give a final spend amount of £24,976.91.

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Each applicant is asked when applying for a grant to show how their project or piece of work will work with equalities groups within the community and are asked who they engaged or worked with at the monitoring stage.



**DUNDRY VIEW
NEIGHBOURHOOD PARTNERSHIP**

Monday 20th June 2016

Title: Proposed Community Asset Transfer

Report of: John Bos

Contact details: 0117 903 6440 or john.bos@bristol.gov.uk

Recommendation

- The Dundry View Neighbourhood Partnership is asked to make any comments on the proposals, either in support or against, and to briefly set out the grounds for its views.

New Lease of scout hut and land at Headley Park School, Headley Lane, BS13 7QB to the 11th Bristol Air Scout Group.

1. BACKGROUND:

- This is an application for a small piece of land and scout building, which is located adjacent to Headley Park Primary School; access is from a track to the south of 96 Headley Park Ave.
- The property has been in continuous scout use since at least the 1980s and the current occupants (the Air Scouts) have been in occupation since 1984.
- The current Lease expired in 2012 and the scouts have applied for a new Lease on similar terms.
- The Scout Group has provided a satisfactory business plan, supporting evidence and details of the Group's current and anticipated finances; the Group meets the council's CAT requirements and have submitted details of how it meets the pre-VISIBLE quality standard.
- Headley Park Primary School has confirmed that it does not object to the proposed arrangements for a new Lease.

2. PROPOSAL:

- The council proposes to grant a new 25 year Lease to the 11th Bristol Air Scout Group.
- The Lease will be subject to a Service Agreement, which will set out a range of services that the Group will deliver each year from the property; this will include a requirement to make the building available for hire by other community groups when not in use by the Scouts' for their own use.
- The rent will be reduced to a peppercorn for as long as the Service Agreement is complied with.
- The Group will be responsible for the upkeep of the property and for all outgoings associated with managing and operating it, including all repairs, maintenance and insurance.

3. **PROCESS:**

- The Dundry View Neighbourhood Partnership is asked to make any comments on the proposals, either in support or against, and to briefly set out the grounds for its views.
- Officers in the Community Assets Team will then prepare a report for the Service Director Property, who will make a final decision on the proposed CAT as soon as possible.
- It is hoped that the Lease can be agreed during June/July 2016 and completed within 4 months from approval.

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**DUNDRY VIEW NEIGHBOURHOOD PARTNERSHIP
20TH JUNE 2016**

Report of: Emily Smith, Neighbourhood Partnership Coordinator,
Neighbourhood Management

Title:

Contact: 0117 9037723 / emily.smith@bristol.gov.uk

RECOMMENDATIONS

a) To note the date for the next NP City Wide Event – 3rd Event

1. NP City Wide Event

You are all invited to the next city-wide Neighbourhood Partnership meeting on:

**Wednesday 20th July 2016 at
Central Library
6.30-8.30pm.**

There will be a discussion about the parks investment programme, to celebrate the work of the Neighbourhood Partnerships towards delivering their Neighbourhood Partnership plans and to discuss the City-Wide Neighbourhood Priorities, which are Community Resources, Hate Crime & Cohesion, Employment, Environment, Health, Highways and Transport, Parks and Young People.

The Neighbourhood Partnership is asked to nominate attendees and decide if they want a 15 min slot to share key pieces of work linked to the NP plan or any of the City-Wide priorities please contact hayley.ash@bristol.gov.uk